

**FORM
LB-20**

**RESOURCES
GENERAL FUND
Port Operations**

Port of Umpqua

Historical Data					RESOURCE DESCRIPTION	Budget for 2022-2023 June 30, 2023				
Actual		Adopted	Current			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 19-20 June 30, 2020	First Preceding Year 20-21 June 30, 2021	Adopted Budget This Year 21-22 June 30, 2022	Budget @75% of year through March 31, 2022							
574,466	607,792	607,791	-	1	Available cash on hand* (cash basis) or	602,510	602,510	602,510	1	cell
				2	Net working capital (accrual basis)	-	-		2	
9,048	11,564	9,500	7,535	3	Previously levied taxes estimated to be received	9,000	9,000	9,000	3	1211000
660	332	300	85	4	Interest	100	100	100	4	1212000
	0	-		5	Transferred IN, from other funds		-		5	
					OTHER RESOURCES					
5400	5400	5,400	1,800	6	Industrial Park lease 3 (NLM LLC property lease incom	-	-		6	1212100
6,968	7,042	7,032	5,334	7	Industrial Park lease 2 (Tyree property lease income)	7,200	7,200	7,200	7	1213000
21,354	10,997	10,000	13,183	8	Lease/Rent Income Winchester Ave Buildings	15,000	15,000	15,000	8	1213110
0	0	1,000		9	Miscellaneous	1,000	1,000	1,000	9	1213200
35,021	50,891	30,000	55,471	10	Poundage	60,000	60,000	60,000	10	1213600
12,169	10,843	10,000	8,162	11	Keycard/Hoist Receipts	-	-		11	1213601
14,595	13,950	12,500	10,563	12	Ice Machine Revenue	-	-	-	12	1213602
100	450	300	275	13	Annex Rental	300	300	300	13	1213700
0	0	100	150	14	Deposits: Annex Rental deposit account	100	100	100	14	1213701
120	120	200	40	15	Winchester Bay Lease	-	-	-	15	1221000
	0	7,800	11,429	16	Umpqua lease revenue from Pacific Dream	25,000	25,000	25,000	16	1221500
	14,017		6,151	17	Property Insurance Proceeds received	-	-	-	17	1222700
55,549	0	-		18	Coos Bay Wagon Road funds	-	-	-	18	1223300
847	1,633	750	289	19	Sale of State Forest Products	700	700	700	19	1230100
	0	125,000		20	Grants received	125,000	125,000	125,000	20	1230200
736,296	735,031	827,673	120,467	21	Total resources, except taxes to be levied	845,910	845,910	845,910	21	
		220,440		22	Taxes estimated to be received	217,994	217,994	217,994	22	1211100
207,268	215,222			23	Taxes collected in year levied				23	
943,564	950,253	1,048,113	120,467	24	TOTAL RESOURCES	1,063,904	1,063,904	1,063,904	24	

*The balance of cash, cash equivalents and investments in the fund at the b Page 1

**REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR
PROGRAM & ACTIVITY
GENERAL FUND**

					Port of Umpqua						
Historical Data					Budget for 2022-2023 June 30, 2023						
Actual		Adopted	Current		REQUIREMENTS FOR: Port Operations	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 19-20 June 30, 2020	First Preceding Year 20-21 June 30, 2021	Adopted Budget This Year 21-22 June 30, 2022	Budget @75% of year through March 31, 2022								
					PERSONNEL SERVICES						
1	56,500	58,195	61,200	45,904	1	Manager	65,700	65,700	65,700	1	1310000
2	26,770	29,280	33,000	22,700	2	Administrative Assistant	34,000	38,000	38,000	2	1310400
3	23,832	24,488	45,000	7,702	3	Other Personnel	35,000	35,000	35,000	3	1310500
4	38,852	43,263	49,000	35,736	4	Payroll Liabilities/Benefits	55,000	55,000	55,000	4	1310101
5	145,954	155,225	188,200	112,041	5	TOTAL PERSONNEL SERVICES	189,700	193,700	193,700	5	
6	2.25	2.75	3.75	2.75	6	Total Full-Time Equivalent (FTE)	1.75	1.75	1.75	6	
					MATERIALS AND SERVICES						
7	0	110	500		7	Accounting	1,000	1,000	1,000	7	1321900
8	9,164	26,528	30,000	18,114	8	Professional Services	50,000	50,000	50,000	8	1321901
9	3,270	246	7,000	442	9	Executive Expenses/Travel/Training	10,000	10,000	10,000	9	1322000
10	8,350	8,650	9,000	8,750	10	Audit	10,000	10,000	10,000	10	1322100
11	651	480	1,500	-	11	Office Machine Upgrades	2,000	2,000	2,000	11	1322199
12	1,536	1,984	2,000	1,750	12	Office supplies	3,000	3,000	3,000	12	1322200
13	394	629	1,500	139	13	Building supplies	1,500	1,500	1,500	13	1322201
14	604	1,053	3,500	2,573	14	Dock Maintenance	3,500	3,500	3,500	14	1322202
15	9,070	9,614	15,000	5,706	15	Facilities Maintenance/Services	15,000	15,000	15,000	15	1322203
16	3,209	4,146	7,500	(77)	16	Fork Lift Maintenance	-	-	-	16	1322205
17	2,696	3,416	6,000	2,053	17	Ice Machine Maintenance	5,000	5,000	5,000	17	1322206
18	3,550	3,944	5,500	3,311	18	Telephone (phones/internet)	5,500	5,500	5,500	18	1322300
19	14,464	15,628	20,000	9,614	19	Utilities (city, garbage, PUD, web site)	15,000	15,000	15,000	19	1322301
20	1,519	1,143	5,000	-	20	Business Support Services	5,000	5,000	5,000	20	1322310
21	15,745	17,041	30,000	19,151	21	Insurance	30,000	30,000	30,000	21	1322400
22	591	1,723	3,500	489	22	Election expenses & Legal Notices	3,500	3,500	3,500	22	1322600
23	0	0	5,000	-	23	Lobbying	2,000	2,000	2,000	23	1322900
24	3,912	3,207	12,000	3,062	24	Membership Dues & Subscriptions	12,000	12,000	12,000	24	1323200
25	0	0	100	-	25	Permit fees	100	100	100	25	1324100
26	1,261	11,511	25,000	14,064	26	Legal Services	35,000	35,000	35,000	26	1324200
27	0	200	1,000	-	27	Promotion/Marketing	1,000	1,000	1,000	27	1324300
28		0	10,000	-	28	Strategic Business Plan	15,000	15,000	15,000	28	1325500
29	0	1,000	1,000	1,000	29	Scholarship or Grants	2,000	2,000	2,000	29	1325600
30	0	0	2,000	-	30	Property Taxes (Real Property)	2,000	2,000	2,000	30	1325700
31	1,056	964	2,100	993	31	DSL lease	2,100	2,100	2,100	31	1325800
32		0	50,000	3,000	32	Umpqua Spit Expenses	35,000	35,000	35,000	32	1325900
33	3,949	0	5,000	-	33	STEP	5,000	5,000	5,000	33	1326200
34		14,017		6,151	34	Property Insurance Expensed	-			34	1330100
35	84,991	127,232	260,700	100,284	35	TOTAL MATERIALS AND SERVICES	271,200	271,200	271,200	35	
					CAPITAL OUTLAY						
36	0	0	15,000	-	36	Commercial Dock Repair	15,000	15,000	15,000	36	1326100
37	14,280	64,284	125,000		37	Capital Outlay	125,000	125,000	125,000	37	1330000
38	14,280	64,284	140,000	-	38	TOTAL CAPITAL OUTLAY	140,000	140,000	140,000	38	
39	245,224	346,742	588,900	212,325	39	TOTAL ORGANIZATIONAL REQUIREMENTS	600,900	604,900	604,900	39	

FORM
LB-30

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL
UNIT OR PROGRAM
GENERAL FUND

					Port Operations	Port of Umpqua			
Historical Data					REQUIREMENTS DESCRIPTION	Budget for 2022-2023 June 30, 2023			
Actual		Adopted	Current			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 19-20 June 30, 2020	First Preceding Year 20-21 June 30, 2021	Adopted Budget This Year 21-22 June 30, 2022	Budget @75% of year through March 31, 2022						
1	-	-	-	-	1 DEBT SERVICE				
					TOTAL DEBT SERVICE	-	-	-	1
					SPECIAL PAYMENTS				
2	55,549	-	-	-	2 Wagon Road Fund Pass-through Salmon Harbor	-			2 1330800
3	35,000	1,000	125,000	-	3 Grant Funding Available	125,000	125,000	125,000	3 1330801
4	90,549	1,000	125,000	-	4 TOTAL SPECIAL PAYMENTS	125,000	125,000	125,000	4
					INTERFUND TRANSFERS OUT				
5	-	-	-	-	5 Maintenance Reserve Fund	-	-	-	5 1385000
6		-	-	-	6 Dock Reserve Fund	-	-	-	6 1385100
7		-	-	-	7 Capital Projects Reserve Fund (new)	-	-	-	7
8	-	-	-	-	8 TOTAL INTERFUND TRANSFERS	-	-	-	8
					OPERATING CONTINGENCY				
9		334,213			9 TOTAL OPERATING CONTINGENCY	338,004	334,004	334,004	9 1340000
10	90,549	1,000	459,213	-	10 Total Requirements Unallocated	463,004	459,004	459,004	10
11	245,224	346,742	588,900	212,325	11 Total Organizational (allocated) Requirements	600,900	604,900	604,900	11
12					12 Reserved for future expenditure				12
13	607,791	602,511			13 Ending balance (prior years)				13
14					14 UNAPPROPRIATED ENDING FUND BALANCE				14
15	943,564	950,253	1,048,113		15 TOTAL REQUIREMENTS	1,063,904	1,063,904	1,063,904	15

FORM LB-11

This fund is authorized and established by resolution number #91-4 on August 1, 1991 for the following specified purposes: maintenance, repairs and capital improvements.

**MAINTENANCE RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2031

MAINTENANCE					Port of Umpqua				
Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2022-2023 June 30, 2023				
Actual		Adopted	Current		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 19-20 June 30, 2020	First Preceding Year 20-21 June 30, 2021	Adopted Budget This Year 21-22 June 30, 2022	Budget @75% of year through March 31, 2022						
RESOURCES									
1	55,751	55,838	55,838	1	Cash on hand* (cash basis) or	55,866	55,866	55,866	1
2				2	Working Capital (accrual basis)				2
3				3	Previously levied taxes estimated to be received				3
4	67	28	28	4	Interest	6	6	6	4
5	-			5	Transferred IN, from other funds				5
6				6	Directly deposited funds				6
7	55,818	55,866	55,866	7	Total Resources, except taxes to be levied	55,872	55,872	55,872	7
8				8	Taxes estimated to be received				8
9				9	Taxes collected in year levied				9
10	55,818	55,866	55,866	-	TOTAL RESOURCES	55,872	55,872	55,872	10
REQUIREMENTS**									
11		55,866		11	Capital Outlay > Port Operation	55,872	55,872	55,872	11
12				12	Transfers Out > Port Operation				12
13				13	Ending balance (prior years)				13
14	55,818	55,866		14	RESERVED FOR FUTURE EXPENDITURE				14
15	55,818	55,866	55,866	-	TOTAL REQUIREMENTS	55,872	55,872	55,872	15

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM LB-11

This fund is authorized and established by resolution number #93-3 on July 9, 1993 for the following specified purposes: maintenance, repairs and capital improvements to dock.

**DOCK RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2022

				DOCK		Port of Umpqua			
Historical Data						Budget for 2022-2023 June 30, 2023			
Actual		Adopted	Current			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 19-20 June 30, 2020	First Preceding Year 20-21 June 30, 2021	Adopted Budget This Year 21-22 June 30, 2022	Budget @75% of year through March 31, 2022						
DESCRIPTION RESOURCES AND REQUIREMENTS									
RESOURCES									
1	172,866	176,313	176,313	1	Cash on hand* (cash basis) or	176,761	176,761	176,761	1
2				2	Working Capital (accrual basis)				2
3				3	Previously levied taxes estimated to be received				3
4	207	88	88	4	Interest	20	20	20	4
5				5	Transferred IN, from other funds				5
6	3,240	360	400	6	Directly deposited funds	1,000	1,000	1,000	6
7	176,313	176,761	176,801	7	Total Resources, except taxes to be levied	177,781	177,781	177,781	7
8				8	Taxes estimated to be received				8
9				9	Taxes collected in year levied				9
10	176,313	176,761	176,801	10	TOTAL RESOURCES	177,781	177,781	177,781	10
REQUIREMENTS**									
11	-	-	176,801	11	Capital Outlay > Port Operation	177,781	177,781	177,781	11
12				12	Transfers Out > Port Operation				12
12				12	Ending balance (prior years)				12
13	176,313	176,761		13	RESERVED FOR FUTURE EXPENDITURE				13
14	176,313	176,761	176,801	14	TOTAL REQUIREMENTS	177,781	177,781	177,781	14

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM LB-11

This fund is authorized and established by resolution number 19-01 on May 15, 2019 with the FY 2019-2020 Budget for the following specified purposes: Capital Improvements, Acquisitions, Investments, and Operations

**CAPITAL PROJECTS RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2029

CAPITAL PROJECTS

Port of Umpqua

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2022-2023 June 30, 2023				
Actual		Adopted	Current		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 19-20 June 30, 2020	First Preceding Year 20-21 June 30, 2021	Adopted Budget This Year 21-22 June 30, 2022	Budget @75% of year through March 31, 2022						
				RESOURCES					
1	446,734	447,269	447,269	1	Cash on hand* (cash basis) or	381,721	381,721	381,721	1
2				2	Working Capital (accrual basis)				2
3				3	Previously levied taxes estimated to be received				3
4	535	218	223	4	Interest	50	50	50	4
5			-	5	Transferred IN, from other funds				5
6				6	Directly deposited funds	10,800	10,800	10,800	6
7	447,269	447,487	447,492	7	Total Resources, except taxes to be levied	392,571	392,571	392,571	7
8				8	Taxes estimated to be received				8
9				9	Taxes collected in year levied				9
10	447,269	447,487	447,492	10	TOTAL RESOURCES	392,571	392,571	392,571	10
				REQUIREMENTS**					
11		65,766	447,492	11	Capital Outlay > Port Operation	392,571	392,571	392,571	11
12				12	Transfers Out > Operation Fund	-			12
12				12	Ending balance (prior years)				12
13	447,269	381,721		13	RESERVED FOR FUTURE EXPENDITURE				13
14	447,269	447,487	447,492	14	TOTAL REQUIREMENTS	392,571	392,571	392,571	14

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.