

**FORM  
LB-20**

**RESOURCES  
GENERAL FUND  
Port Operations**

Port of Umpqua

	Historical Data				RESOURCE DESCRIPTION	Budget for 2021-2022 <b>June 30, 2022</b>			
	Actual		Adopted	Current		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 18-19 <b>June 30, 2019</b>	First Preceding Year 19-20 <b>June 30, 2020</b>	Adopted Budget This Year 20-21 <b>June 30, 2021</b>	Budget @75% of year through March 31, 2021					
1	435,586	574,466	406,390	-	1 Available cash on hand* (cash basis) or	607,791	607,791	607,791	1
2					2 Net working capital (accrual basis)				2
3	9,507	9,048	9,000	9,651	3 Previously levied taxes estimated to be received	9,500	9,500	9,500	3 1211000
4	609	660	500	260	4 Interest	300	300	300	4 1212000
5	0		-		5 Transferred IN, from other funds	-	-	-	5
					<b>OTHER RESOURCES</b>				
6	2250	5400	5,500	4,050	6 Industrial Park lease 3 (NLM LLC property lease income)	5,400	5,400	5,400	6 1212100
7	6,764	6,968	7,000	5,282	7 Industrial Park lease 2 (Tyree property lease income)	7,032	7,032	7,032	7 1213000
8	13,721	21,354	16,000	7,962	8 Lease/Rent Income Winchester Ave Buildings	10,000	10,000	10,000	8 1213110
9	0	0	1,000	-	9 Miscellaneous	1,000	1,000	1,000	9 1213200
10	70,956	35,021	25,000	33,024	10 Poundage	30,000	30,000	30,000	10 1213600
11	14,243	12,169	10,000	7,146	11 Keycard/Hoist Receipts	10,000	10,000	10,000	11 1213601
12	27,505	14,595	15,000	10,525	12 Ice Machine Revenue	12,500	12,500	12,500	12 1213602
13	75	100	200	450	13 Annex Rental	300	300	300	13 1213700
14	0	0	100	-	14 Deposits: Annex Rental deposit account	100	100	100	14 1213701
15	120	120	120	90	15 Winchester Bay Lease (Umpqua Bait)	200	200	200	15 1221000
16					16 Umpqua Spit revenue temporary name	7,800	7,800	7,800	16 1221500
17				14,017	17 Property Insurance Proceeds received				17 1222700
18	0	55,549	50,000	-	18 Coos Bay Wagon Road funds	-	-	-	18 1223300
19	3,724	847	750	1,573	19 Sale of State Forest Products	750	750	750	19 1230100
20	0		50,000	-	20 Grants received	125,000	125,000	125,000	20 1230200
21	585,060	736,296	596,560	94,006	21 Total resources, except taxes to be levied	827,673	827,673	827,673	21
22			213,740	206,996	22 Taxes estimated to be received	220,440	220,440	220,440	22 1211100
23	201,183	207,268			23 Taxes collected in year levied				23
24	<b>786,243</b>	<b>943,564</b>	<b>810,300</b>	<b>301,002</b>	<b>24 TOTAL RESOURCES</b>	<b>1,048,113</b>	<b>1,048,113</b>	<b>1,048,113</b>	24

**REQUIREMENTS SUMMARY  
ALLOCATED TO AN ORGANIZATIONAL UNIT OR  
PROGRAM & ACTIVITY  
GENERAL FUND**

					Port of Umpqua						
Historical Data					Budget for 2021-2022 <b>June 30, 2022</b>						
Actual		Adopted	Current		REQUIREMENTS FOR: Port Operations	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 18-19 <b>June 30, 2019</b>	First Preceding Year 19-20 <b>June 30, 2020</b>	Adopted Budget This Year 20-21 <b>June 30, 2021</b>	Budget @75% of year through March 31, 2021								
<b>PERSONNEL SERVICES</b>											
1	53,300	56,500	58,200	43,646	1	Manager	61,200	61,200	61,200	1	1310000
2	27,732	26,770	31,500	22,041	2	Administrative Assistant	33,000	33,000	33,000	2	1310400
3	25,337	23,832	45,000	17,657	3	Dock/Maint. Assistant	45,000	45,000	45,000	3	1310500
4	35,798	38,852	52,000	32,258	4	Payroll Liabilities/Benefits	49,000	49,000	49,000	4	1310101
<b>5</b>	<b>142,167</b>	<b>145,954</b>	<b>186,700</b>	<b>115,601</b>	<b>5</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>188,200</b>	<b>188,200</b>	<b>188,200</b>	<b>5</b>	
<b>6</b>	<b>2.25</b>	<b>2.75</b>	<b>3.75</b>	<b>2.75</b>	<b>6</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>6</b>	
<b>MATERIALS AND SERVICES</b>											
7	0	0	500	56	7	Accounting	500	500	500	7	1321900
8	2,459	9,164	30,000	20,965	8	Professional Services	30,000	30,000	30,000	8	1321901
9	3,541	3,270	7,000	185	9	Executive Expenses/Travel/Training	7,000	7,000	7,000	9	1322000
10	8,150	8,350	9,200	8,650	10	Audit	9,000	9,000	9,000	10	1322100
11	0	651	1,500	480	11	Office Machine Upgrades	1,500	1,500	1,500	11	1322199
12	1,825	1,536	2,000	1,734	12	Office supplies	2,000	2,000	2,000	12	1322200
13	287	394	1,500	449	13	Building supplies	1,500	1,500	1,500	13	1322201
14	2,704	604	3,500	1,053	14	Dock Maintenance	3,500	3,500	3,500	14	1322202
15	3,894	9,070	15,000	4,704	15	Facilities Maintenance/Services	15,000	15,000	15,000	15	1322203
16	2,283	3,209	7,000	4,137	16	Fork Lift Maintenance	7,500	7,500	7,500	16	1322205
17	1,716	2,696	6,000	2,706	17	Ice Machine Maintenance	6,000	6,000	6,000	17	1322206
18	3,260	3,550	4,000	3,019	18	Telephone (phones/internet)	5,500	5,500	5,500	18	1322300
19	14,488	14,464	20,000	11,346	19	Utilities (city, garbage, PUD, web site)	20,000	20,000	20,000	19	1322301
20	1,609	1,519	5,000	1,143	20	Business Support Services	5,000	5,000	5,000	20	1322310
21	12,808	15,745	21,000	17,041	21	Insurance	30,000	30,000	30,000	21	1322400
22	1,625	591	3,500	155	22	Election expenses & Legal Notices	3,500	3,500	3,500	22	1322600
23	500	0	5,000	-	23	Lobbying	5,000	5,000	5,000	23	1322900
24	5,610	3,912	9,000	2,990	24	Membership Dues & Subscriptions	12,000	12,000	12,000	24	1323200
25	0	0	100	-	25	Permit fees	100	100	100	25	1324100
26	4,223	1,261	12,000	10,727	26	Legal Services	25,000	25,000	25,000	26	1324200
27	1,000	0	1,000	-	27	Promotion/Marketing	1,000	1,000	1,000	27	1324300
28				-	28	Strategic Business Plan	10,000	10,000	10,000	28	1325500
29	0	0	1,000	1,000	29	Scholarship or Grants	1,000	1,000	1,000	29	1325600
30	0	0	2,000	-	30	Property Taxes (Real Property)	2,000	2,000	2,000	30	1325700
31	1,028	1,056	1,100	964	31	DSL lease & Salmon Harbor lease	2,100	2,100	2,100	31	1325800
32					32	Umpqua Spit Expenses temp name	50,000	50,000	50,000	32	1325900
33	0	3,949	5,000	-	33	STEP	5,000	5,000	5,000	33	1326200
34				14,017	34	Property Insurance Expensed				34	1330100
<b>35</b>	<b>73,008</b>	<b>84,991</b>	<b>172,900</b>	<b>107,520</b>	<b>35</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>260,700</b>	<b>260,700</b>	<b>260,700</b>	<b>35</b>	
<b>CAPITAL OUTLAY</b>											
36	0	0	10,000	-	36	Commercial Dock Repair	15,000	15,000	15,000	36	1326100
37	0	14,280	125,000	50,597	37	Capital Outlay	125,000	125,000	125,000	37	1330000
<b>38</b>	<b>0</b>	<b>14,280</b>	<b>135,000</b>	<b>50,597</b>	<b>38</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>	<b>38</b>	
<b>39</b>	<b>215,176</b>	<b>245,224</b>	<b>494,600</b>	<b>273,718</b>	<b>39</b>	<b>TOTAL ORGANIZATIONAL REQUIREMENTS</b>	<b>588,900</b>	<b>588,900</b>	<b>588,900</b>	<b>39</b>	

FORM  
LB-30

**REQUIREMENTS SUMMARY**  
**NOT ALLOCATED TO AN ORGANIZATIONAL**  
**UNIT OR PROGRAM**  
**GENERAL FUND**

				Port Operations			Port of Umpqua		
Historical Data				REQUIREMENTS DESCRIPTION	Budget for 2021-2022 <b>June 30, 2022</b>				
Actual		Adopted	Current		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 18-19 <b>June 30, 2019</b>	First Preceding Year 19-20 <b>June 30, 2020</b>	Adopted Budget This Year 20-21 <b>June 30, 2021</b>	Budget @75% of year through March 31, 2021						
<b>1</b>	-	-	-	<b>1</b>	-	-	-	<b>1</b>	
				DEBT SERVICE					
				<b>TOTAL DEBT SERVICE</b>	-	-	-	<b>1</b>	
				SPECIAL PAYMENTS					
2	-	55,549	50,000	2	Wagon Road Fund Pass-through Salmon Harbor				2 1330800
3	-	35,000	45,000	3	Grant Funding Available	125,000	125,000	125,000	3 1330801
<b>4</b>	-	<b>90,549</b>	<b>95,000</b>	<b>4</b>	<b>TOTAL SPECIAL PAYMENTS</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>4</b>
				INTERFUND TRANSFERS OUT					
5	-	-	-	5	Maintenance Reserve Fund	-	-	-	5 1385000
6	-	-	-	6	Dock Reserve Fund	-	-	-	6 1385100
7	-	-	-	7	Capital Projects Reserve Fund (new)	-	-	-	7
<b>8</b>	-	-	-	<b>8</b>	<b>TOTAL INTERFUND TRANSFERS</b>	-	-	-	<b>8</b>
				OPERATING CONTINGENCY					
9		220,700		9	<b>TOTAL OPERATING CONTINGENCY</b>	334,213	334,213	334,213	9 1340000
10	-	90,549	315,700	10	<b>Total Requirements Unallocated</b>	459,213	459,213	459,213	10
11	215,176	245,224	494,600	11	<b>Total Organizational (allocated) Requirements</b>	588,900	588,900	588,900	11
12				12	<b>Reserved for future expenditure</b>				12
13	786,243	607,791		13	Ending balance (prior years)				13
14				14	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>				14
<b>15</b>	<b>1,001,419</b>	<b>943,564</b>	<b>810,300</b>	<b>15</b>	<b>TOTAL REQUIREMENTS</b>	<b>1,048,113</b>	<b>1,048,113</b>	<b>1,048,113</b>	<b>15</b>

**FORM LB-11**

This fund is authorized and established by resolution number #91-4 on August 1, 1991 for the following specified purposes: maintenance, repairs and capital improvements.

**MAINTENANCE RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2021

MAINTENANCE					Port of Umpqua				
Historical Data				Current	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2021-2022 <span style="color: red;">June 30, 2022</span>			
Actual		Adopted	Budget @ 75% of year through March 31, 2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 18-19 <span style="color: red;">June 30, 2019</span>	First Preceding Year 19-20 <span style="color: red;">June 30, 2020</span>	Adopted Budget This Year 20-21 <span style="color: red;">June 30, 2021</span>							
<b>RESOURCES</b>									
1	55,688	55,751	55,772		1 Cash on hand* (cash basis) or	55,838	55,838	55,838	1
2					2 Working Capital (accrual basis)				2
3					3 Previously levied taxes estimated to be received				3
4	84	67	65	21	4 Interest	28	28	28	4
5	-				5 Transferred IN, from other funds				5
6					6 Directly deposited funds				6
7	55,772	55,818	55,837		7 Total Resources, except taxes to be levied	55,866	55,866	55,866	7
8					8 Taxes estimated to be received				8
9					9 Taxes collected in year levied				9
10	<b>55,772</b>	<b>55,818</b>	<b>55,837</b>	<b>21</b>	10 <b>TOTAL RESOURCES</b>	<b>55,866</b>	<b>55,866</b>	<b>55,866</b>	10
<b>REQUIREMENTS**</b>									
11			55,837		11 Capital Outlay > Port Operation	55,866	55,866	55,866	11
12					12 Transfers Out > Port Operation				12
13					13 Ending balance (prior years)				13
14	55,772	55,818			14 <b>RESERVED FOR FUTURE EXPENDITURE</b>				14
15	<b>55,772</b>	<b>55,818</b>	<b>55,837</b>	<b>-</b>	15 <b>TOTAL REQUIREMENTS</b>	<b>55,866</b>	<b>55,866</b>	<b>55,866</b>	15

**FORM LB-11**

This fund is authorized and established by resolution number #93-3 on July 9, 1993 for the following specified purposes: maintenance, repairs and capital improvements to dock.

**DOCK RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2022

					DOCK	Port of Umpqua			
Historical Data					DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2021-2022 <span style="color: red;">June 30, 2022</span>			
Actual		Adopted	Current	Budget @75% of year through March 31, 2021		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 18-19 <span style="color: red;">June 30, 2019</span>	First Preceding Year 19-20 <span style="color: red;">June 30, 2020</span>	Adopted Budget This Year 20-21 <span style="color: red;">June 30, 2021</span>							
<b>RESOURCES</b>									
1	171,617	172,866	172,865		1 Cash on hand* (cash basis) or	176,313	176,313	176,313	1
2					2 Working Capital (accrual basis)				2
3					3 Previously levied taxes estimated to be received				3
4	258	207	200	66	4 Interest	88	88	88	4
5					5 Transferred IN, from other funds				5
6	990	3,240	500	360	6 Directly deposited funds	400	400	400	6
7	172,865	176,313	173,565		7 Total Resources, except taxes to be levied	176,801	176,801	176,801	7
8					8 Taxes estimated to be received				8
9					9 Taxes collected in year levied				9
10	<b>172,865</b>	<b>176,313</b>	<b>173,565</b>	<b>426</b>	10 <b>TOTAL RESOURCES</b>	<b>176,801</b>	<b>176,801</b>	<b>176,801</b>	10
<b>REQUIREMENTS**</b>									
11	-	-	173,565		11 Capital Outlay > Port Operation	176,801	176,801	176,801	11
12					12 Transfers Out > Port Operation				12
12					12 Ending balance (prior years)				12
13	172,865	176,313			13 <b>RESERVED FOR FUTURE EXPENDITURE</b>				13
14	<b>172,865</b>	<b>176,313</b>	<b>173,565</b>	-	14 <b>TOTAL REQUIREMENTS</b>	<b>176,801</b>	<b>176,801</b>	<b>176,801</b>	14

**FORM LB-11**

This fund is authorized and established by resolution number 19-01 on May 15, 2019 with the FY 2019-2020 Budget for the following specified purposes: Capital Improvements, Acquisitions, Investments, and Operations

**CAPITAL PROJECTS RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2029

**CAPITAL PROJECTS**

Port of Umpqua

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2021-2022 <b>June 30, 2022</b>				
Actual		Adopted	Current		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 18-19 <b>June 30, 2019</b>	First Preceding Year 19-20 <b>June 30, 2020</b>	Adopted Budget This Year 20-21 <b>June 30, 2021</b>	Budget @75% of year through March 31, 2021						
				<b>RESOURCES</b>					
1	446,734	446,734		1	Cash on hand* (cash basis) or	447,269	447,269	447,269	1
2				2	Working Capital (accrual basis)				2
3				3	Previously levied taxes estimated to be received				3
4	535	500	168	4	Interest	223	223	223	4
5		-		5	Transferred IN, from other funds				5
6				6	Directly deposited funds				6
7	447,269	447,234		7	Total Resources, except taxes to be levied	447,492	447,492	447,492	7
8			-	8	Taxes estimated to be received				8
9				9	Taxes collected in year levied				9
10	-	<b>447,269</b>	<b>447,234</b>	<b>168</b>	<b>10 TOTAL RESOURCES</b>	<b>447,492</b>	<b>447,492</b>	<b>447,492</b>	<b>10</b>
				<b>REQUIREMENTS**</b>					
11	-	447,234		11	Capital Outlay > Port Operation	447,492	447,492	447,492	11
12				12	Transfers Out > Operation Fund	-	-	-	12
12	447,269			12	Ending balance (prior years)				12
13	-	-		13	<b>RESERVED FOR FUTURE EXPENDITURE</b>				13
14	-	<b>447,269</b>	<b>447,234</b>	-	<b>14 TOTAL REQUIREMENTS</b>	<b>447,492</b>	<b>447,492</b>	<b>447,492</b>	<b>14</b>

A public meeting of the Board of Commissioners, Port of Umpqua will be held on May 19, 2021 at 7:00 p.m. at the Port Annex building 1841 Winchester Avenue Reedsport OR. The Purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the Port of Umpqua Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Port offices; 1877 Winchester Avenue Reedsport OR between the hours of 10:00 a.m. and 4:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Charmaine Vitek

541-271-2232

Email: portofumpqua@portofumpqua.net

**FINANCIAL SUMMARY - RESOURCES**

<b>TOTAL OF ALL FUNDS</b>	Actual Amount June 30 2020	Adopted Budget This Year 2021	Proposed Budget Next Year 2021-22
Beginning Fund Balance/Net Working	1,249,817	667,150	1,287,211
Fees, Licenses, Permits, Fines,	98,967	86,868	84,732
Federal, State and All Other Grants,	0	50,000	125,000
Revenue from Bonds and Other Debt	0		-
Interfund Transfers / Internal Service	0	446,734	-
All Other Resources Except Property	66,913	50,815	639
Property Taxes Estimated to be Received	207,268	215,703	230,690
<b>Total Resources</b>	<b>1,622,964</b>	<b>1,517,270</b>	<b>1,728,272</b>

**MARY - REQUIREMENTS BY OBJECT CLASSIFICATION**

Personnel Services	145,954	182,000	188,200
Materials and Services	84,991	158,165	250,200
Capital Outlay	14,280	364,007	820,159
Debt Service	0	-	-
Interfund Transfers	0	446,734	-
Contingencies	0	271,364	344,713
Special Payments	90,549	95,000	125,000
Unappropriated Ending Balance and Resc	1,287,191		
<b>Total Requirements</b>	<b>1,622,964</b>	<b>1,517,270</b>	<b>1,728,272</b>

**REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM \***

<b>Name of Organizational Unit or Program</b>	<b>FTE for that unit or program</b>		
Port of Umpqua	1,622,964	1,517,270	1,728,272
FTE	2.25	2.25	3
<b>Total Requirements</b>	<b>1,622,964</b>	<b>1,517,270</b>	<b>1,728,272</b>
<b>Total FTE</b>	<b>2.25</b>	<b>3.75</b>	<b>3</b>

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***

No changes as of this time.

**PROPERTY TAX LEVIES**

Permanent Rate Levy	Rate or Amount Imposed		
(rate limit 0.3441 per \$1,000)	0.3441	0.3441	0.3441

**STATEMENT OF INDEBTEDNESS**

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
<b>Total</b>	\$0	\$0

Contact: Charmaine Vitek Telephone: Email:

541-271-2232 [portofumpqua@portofumpqua.net](mailto:portofumpqua@portofumpqua.net)

<b>FINANCIAL SUMMARY - RESOURCES</b>			
<b>TOTAL OF ALL FUNDS</b>	Actual Amount June 30 2020	Adopted Budget This Year 2021	Proposed Budget Next Year 2021-22
Beginning Fund Balance/Net Working	1,249,817	667,150	1,287,211
Fees, Licenses, Permits, Fines,	98,967	86,868	84,732
Federal, State and All Other Grants,	0	50,000	125,000
Revenue from Bonds and Other Debt	0		-
Interfund Transfers / Internal Service	0	446,734	-
All Other Resources Except Property	66,913	50,815	639
Property Taxes Estimated to be Received	207,268	215,703	230,690
<b>Total Resources</b>	<b>1,622,964</b>	<b>1,517,270</b>	<b>1,728,272</b>

<b>MARY - REQUIREMENTS BY OBJECT CLASSIFICATION</b>			
Personnel Services	145,954	182,000	188,200
Materials and Services	84,991	158,165	250,200
Capital Outlay	14,280	364,007	820,159
Debt Service	0	-	-
Interfund Transfers	0	446,734	-
Contingencies	0	271,364	344,713
Special Payments	90,549	95,000	125,000
Unappropriated Ending Balance and Reserve	1,287,191		
<b>Total Requirements</b>	<b>1,622,964</b>	<b>1,517,270</b>	<b>1,728,272</b>

<b>REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *</b>			
Name of Organizational Unit or Program FTE for that unit or program			
Port of Umpqua	1,622,964	1,517,270	1,728,272
FTE	2.25	2.25	3
<b>Total Requirements</b>	<b>1,622,964</b>	<b>1,517,270</b>	<b>1,728,272</b>
<b>Total FTE</b>	<b>2.25</b>	<b>3.75</b>	<b>3</b>

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***

<b>PROPERTY TAX LEVIES</b>			
	Rate or Amount Imposed/Approved		
Permanent Rate Levy (rate limit 0.3441 per \$)	0.3441	0.3441	0.3441
<b>STATEMENT OF INDEBTEDNESS</b>			
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1	
<b>Total</b>	\$0		