

**FORM
LB-20**

**RESOURCES
GENERAL FUND
Port Operations**

Port of Umpqua

	Historical Data				RESOURCE DESCRIPTION	Budget for 2021-2022 June 30, 2022			
	Actual		Adopted	Current		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 18-19 June 30, 2019	First Preceding Year 19-20 June 30, 2020	Adopted Budget This Year 20-21 June 30, 2021	Budget @75% of year through March 31, 2021					
1	435,586	574,466	406,390	-	1 Available cash on hand* (cash basis) or	607,791			1
2					2 Net working capital (accrual basis)				2
3	9,507	9,048	9,000	9,651	3 Previously levied taxes estimated to be received	9,500			3 1211000
4	609	660	500	260	4 Interest	300			4 1212000
5	0		-		5 Transferred IN, from other funds	-	-	-	5
					OTHER RESOURCES				
6	2250	5400	5,500	4,050	6 Industrial Park lease 3 (NLM LLC property lease income)	5,400			6 1212100
7	6,764	6,968	7,000	5,282	7 Industrial Park lease 2 (Tyree property lease income)	7,032			7 1213000
8	13,721	21,354	16,000	7,962	8 Lease/Rent Income Winchester Ave Buildings	10,000			8 1213110
9	0	0	1,000	-	9 Miscellaneous	1,000			9 1213200
10	70,956	35,021	25,000	33,024	10 Poundage	30,000			10 1213600
11	14,243	12,169	10,000	7,146	11 Keycard/Hoist Receipts	10,000			11 1213601
12	27,505	14,595	15,000	10,525	12 Ice Machine Revenue	12,500			12 1213602
13	75	100	200	450	13 Annex Rental	300			13 1213700
14	0	0	100	-	14 Deposits: Annex Rental deposit account	100			14 1213701
15	120	120	120	90	15 Winchester Bay Lease (Umpqua Bait)	200			15 1221000
16					16 Umpqua Spit revenue temporary name	7,800			16 1221500
17				14,017	17 Property Insurance Proceeds received				17 1222700
18	0	55,549	50,000	-	18 Coos Bay Wagon Road funds	-			18 1223300
19	3,724	847	750	1,573	19 Sale of State Forest Products	750			19 1230100
20	0		50,000	-	20 Grants received	125,000			20 1230200
21	585,060	736,296	596,560	94,006	21 Total resources, except taxes to be levied	827,673	-	-	21
22			213,740	206,996	22 Taxes estimated to be received	220,440			22 1211100
23	201,183	207,268			23 Taxes collected in year levied				23
24	786,243	943,564	810,300	301,002	24 TOTAL RESOURCES	1,048,113	-	-	24

**REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR
PROGRAM & ACTIVITY
GENERAL FUND**

					Port of Umpqua					
Historical Data				Current	Budget for 2021-2022 June 30, 2022					
Actual		Adopted	Current	REQUIREMENTS FOR: Port Operations	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 18-19 June 30, 2019	First Preceding Year 19-20 June 30, 2020	Adopted Budget This Year 20-21 June 30, 2021	Budget @75% of year through March 31, 2021							
PERSONNEL SERVICES										
1	53,300	56,500	58,200	43,646	1	Manager	61,200		1	1310000
2	27,732	26,770	31,500	22,041	2	Administrative Assistant	33,000		2	1310400
3	25,337	23,832	45,000	17,657	3	Dock/Maint. Assistant	45,000		3	1310500
4	35,798	38,852	52,000	32,258	4	Payroll Liabilities/Benefits	49,000		4	1310101
5	142,167	145,954	186,700	115,601	5	TOTAL PERSONNEL SERVICES	188,200	0	0	5
6	2.25	2.75	3.75	2.75	6	Total Full-Time Equivalent (FTE)	3.00	3.00	3.00	6
MATERIALS AND SERVICES										
7	0	0	500	56	7	Accounting	500		7	1321900
8	2,459	9,164	30,000	20,965	8	Professional Services	30,000		8	1321901
9	3,541	3,270	7,000	185	9	Executive Expenses/Travel/Training	7,000		9	1322000
10	8,150	8,350	9,200	8,650	10	Audit	9,000		10	1322100
11	0	651	1,500	480	11	Office Machine Upgrades	1,500		11	1322199
12	1,825	1,536	2,000	1,734	12	Office supplies	2,000		12	1322200
13	287	394	1,500	449	13	Building supplies	1,500		13	1322201
14	2,704	604	3,500	1,053	14	Dock Maintenance	3,500		14	1322202
15	3,894	9,070	15,000	4,704	15	Facilities Maintenance/Services	15,000		15	1322203
16	2,283	3,209	7,000	4,137	16	Fork Lift Maintenance	7,500		16	1322205
17	1,716	2,696	6,000	2,706	17	Ice Machine Maintenance	6,000		17	1322206
18	3,260	3,550	4,000	3,019	18	Telephone (phones/internet)	5,500		18	1322300
19	14,488	14,464	20,000	11,346	19	Utilities (city, garbage, PUD, web site)	20,000		19	1322301
20	1,609	1,519	5,000	1,143	20	Business Support Services	5,000		20	1322310
21	12,808	15,745	21,000	17,041	21	Insurance	30,000		21	1322400
22	1,625	591	3,500	155	22	Election expenses & Legal Notices	3,500		22	1322600
23	500	0	5,000	-	23	Lobbying	5,000		23	1322900
24	5,610	3,912	9,000	2,990	24	Membership Dues & Subscriptions	12,000		24	1323200
25	0	0	100	-	25	Permit fees	100		25	1324100
26	4,223	1,261	12,000	10,727	26	Legal Services	25,000		26	1324200
27	1,000	0	1,000	-	27	Promotion/Marketing	1,000		27	1324300
28				-	28	Strategic Business Plan	10,000		28	1325500
29	0	0	1,000	1,000	29	Scholarship or Grants	1,000		29	1325600
30	0	0	2,000	-	30	Property Taxes (Real Property)	2,000		30	1325700
31	1,028	1,056	1,100	964	31	DSL lease & Salmon Harbor lease	2,100		31	1325800
32					32	Umpqua Spit Expenses temp name	50,000		32	1325900
33	0	3,949	5,000	-	33	STEP	5,000		33	1326200
34				14,017	34	Property Insurance Expensed			34	1330100
35	73,008	84,991	172,900	107,520	35	TOTAL MATERIALS AND SERVICES	260,700	-	-	35
CAPITAL OUTLAY										
36	0	0	10,000	-	36	Commercial Dock Repair	15,000		36	1326100
37	0	14,280	125,000	50,597	37	Capital Outlay	125,000		37	1330000
38	0	14,280	135,000	50,597	38	TOTAL CAPITAL OUTLAY	140,000	-	-	38
39	215,176	245,224	494,600	273,718	39	TOTAL ORGANIZATIONAL REQUIREMENTS	588,900	-	-	39

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL
UNIT OR PROGRAM
GENERAL FUND

FORM
LB-30

				Port Operations			Port of Umpqua						
Historical Data				REQUIREMENTS DESCRIPTION	Budget for 2021-2022 June 30, 2022								
Actual		Adopted	Current		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body						
Second Preceding Year 18-19 June 30, 2019	First Preceding Year 19-20 June 30, 2020	Adopted Budget This Year 20-21 June 30, 2021	Budget @75% of year through March 31, 2021										
1	-	-	-	1	DEBT SERVICE								
					TOTAL DEBT SERVICE			-	-				
					SPECIAL PAYMENTS								
2	-	55,549	50,000	-	2	Wagon Road Fund Pass-through Salmon Harbor			2	1330800			
3	-	35,000	45,000	-	3	Grant Funding Available			125,000	3	1330801		
4	-	90,549	95,000	-	4	TOTAL SPECIAL PAYMENTS			125,000	-	-	4	
					INTERFUND TRANSFERS OUT								
5	-	-	-	-	5	Maintenance Reserve Fund			-	-	-	5	1385000
6	-	-	-	-	6	Dock Reserve Fund			-	-	-	6	1385100
7	-	-	-	-	7	Capital Projects Reserve Fund (new)			-	-	-	7	
8	-	-	-	-	8	TOTAL INTERFUND TRANSFERS			-	-	-	8	
					OPERATING CONTINGENCY								
9			220,700	-	9	TOTAL OPERATING CONTINGENCY			334,213			9	1340000
10	-	90,549	315,700	-	10	Total Requirements Unallocated			459,213	-	-	10	
11	215,176	245,224	494,600	273,718	11	Total Organizational (allocated) Requirements			588,900	-	-	11	
12					12	Reserved for future expenditure						12	
13	786,243	607,791			13	Ending balance (prior years)						13	
14					14	UNAPPROPRIATED ENDING FUND BALANCE						14	
15	1,001,419	943,564	810,300		15	TOTAL REQUIREMENTS			1,048,113	-	-	15	

FORM LB-11

This fund is authorized and established by resolution number #91-4 on August 1, 1991 for the following specified purposes: maintenance, repairs and capital improvements.

**MAINTENANCE RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2021

MAINTENANCE					Port of Umpqua				
Historical Data				Current	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2021-2022 June 30, 2022			
Actual		Adopted	Budget @ 75% of year through March 31, 2021			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 18-19 June 30, 2019	First Preceding Year 19-20 June 30, 2020	Adopted Budget This Year 20-21 June 30, 2021							
RESOURCES									
1	55,688	55,751	55,772		1 Cash on hand* (cash basis) or	55,838			1
2					2 Working Capital (accrual basis)				2
3					3 Previously levied taxes estimated to be received				3
4	84	67	65	21	4 Interest	28			4
5	-				5 Transferred IN, from other funds				5
6					6 Directly deposited funds				6
7	55,772	55,818	55,837		7 Total Resources, except taxes to be levied	55,866	-	-	7
8					8 Taxes estimated to be received				8
9					9 Taxes collected in year levied				9
10	55,772	55,818	55,837	21	10 TOTAL RESOURCES	55,866	-	-	10
REQUIREMENTS**									
11			55,837		11 Capital Outlay > Port Operation	55,866	-	-	11
12					12 Transfers Out > Port Operation				12
13					13 Ending balance (prior years)				13
14	55,772	55,818			14 RESERVED FOR FUTURE EXPENDITURE				14
15	55,772	55,818	55,837	-	15 TOTAL REQUIREMENTS	55,866	-	-	15

FORM LB-11

This fund is authorized and established by resolution number #93-3 on July 9, 1993 for the following specified purposes: maintenance, repairs and capital improvements to dock.

**DOCK RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2022

					DOCK	Port of Umpqua				
Historical Data					DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2021-2022 June 30, 2022				
Actual		Adopted	Current			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 18-19 June 30, 2019	First Preceding Year 19-20 June 30, 2020	Adopted Budget This Year 20-21 June 30, 2021	Budget @75% of year through March 31, 2021							
					RESOURCES					
1	171,617	172,866	172,865		1	176,313			1	
2					2				2	
3					3				3	
4	258	207	200	66	4	88			4	
5					5				5	
6	990	3,240	500	360	6	400			6	
7	172,865	176,313	173,565		7	176,801	-	-	7	
8					8				8	
9					9				9	
10	172,865	176,313	173,565	426	10	176,801	-	-	10	
					REQUIREMENTS**					
11	-	-	173,565		11	176,801	-	-	11	
12					12				12	
12					12				12	
13	172,865	176,313			13				13	
14	172,865	176,313	173,565	-	14	176,801	-	-	14	

FORM LB-11

This fund is authorized and established by resolution number 19-01 on May 15, 2019 with the FY 2019-2020 Budget for the following specified purposes: Capital Improvements, Acquisitions, Investments, and Operations

**CAPITAL PROJECTS RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2029

CAPITAL PROJECTS

Port of Umpqua

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2021-2022 June 30, 2022			
Actual		Adopted	Current		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 18-19 June 30, 2019	First Preceding Year 19-20 June 30, 2020	Adopted Budget This Year 20-21 June 30, 2021	Budget @75% of year through March 31, 2021					
RESOURCES								
1	446,734	446,734		1 Cash on hand* (cash basis) or	447,269		1	
2				2 Working Capital (accrual basis)			2	
3				3 Previously levied taxes estimated to be received			3	
4	535	500	168	4 Interest	223		4	
5		-		5 Transferred IN, from other funds			5	
6				6 Directly deposited funds			6	
7	447,269	447,234		7 Total Resources, except taxes to be levied	447,492	-	-	
8			-	8 Taxes estimated to be received			8	
9				9 Taxes collected in year levied			9	
10	-	447,269	447,234	168	10 TOTAL RESOURCES	447,492	-	-
REQUIREMENTS**								
11	-	447,234		11 Capital Outlay > Port Operation	447,492	-	-	
12				12 Transfers Out > Operation Fund	-		12	
12	447,269			12 Ending balance (prior years)			12	
13	-	-		13 RESERVED FOR FUTURE EXPENDITURE			13	
14	-	447,269	447,234	-	14 TOTAL REQUIREMENTS	447,492	-	-

Contact: Charmaine Vitek Telephone: Email:

541-271-2232 portofumpqua@portofumpqua.net

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount June 30 2020	Adopted Budget This Year 2021	Proposed Budget Next Year 2021-22
Beginning Fund Balance/Net Working	1,249,817	667,150	1,287,211
Fees, Licenses, Permits, Fines,	98,967	86,868	84,732
Federal, State and All Other Grants,	0	50,000	125,000
Revenue from Bonds and Other Debt	0		-
Interfund Transfers / Internal Service	0	446,734	-
All Other Resources Except Property	66,913	50,815	639
Property Taxes Estimated to be Received	207,268	215,703	230,690
Total Resources	1,622,964	1,517,270	1,728,272

MARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	145,954	182,000	188,200
Materials and Services	84,991	158,165	250,200
Capital Outlay	14,280	364,007	820,159
Debt Service	0	-	-
Interfund Transfers	0	446,734	-
Contingencies	0	271,364	344,713
Special Payments	90,549	95,000	125,000
Unappropriated Ending Balance and Reserve	1,287,191		
Total Requirements	1,622,964	1,517,270	1,728,272

REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Port of Umpqua	1,622,964	1,517,270	1,728,272
FTE	2.25	2.25	3
Total Requirements	1,622,964	1,517,270	1,728,272
Total FTE	2.25	3.75	3

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

PROPERTY TAX LEVIES			
	Rate or Amount Imposed/Approved		
Permanent Rate Levy (rate limit 0.3441 per \$)	0.3441	0.3441	0.3441
STATEMENT OF INDEBTEDNESS			
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1	
Total	\$0		