

## **Port of Umpqua**

Regular Meeting Minutes  
Wednesday, September 26, 2018 at 7 p.m.  
Port of Umpqua Annex  
1841 Winchester Ave  
Reedsport, OR

*THESE MINUTES ARE FINAL and APPROVED.*

### **Commissioners Present:**

President Steve Reese  
Vice President Keith Tymchuk  
Secretary Barry Nelson  
Treasurer Lee Bridge  
Asst. Secretary Carey Jones

### **Port Staff Present:**

Port Manager Charmaine Vitek  
Administrative Assistant Karen Halstead

*NOTE: All items handed out at the meeting are available for view in the  
**SEPTEMBER 26, 2018** meeting packet.*

### **Proceedings:**

The meeting was called to order at 7 p.m. by President Steve Reese.

### **APPROVAL OF AGENDA:**

There were no changes to the agenda as presented and it was approved by consensus.

### **APPROVAL OF MINUTES:**

Commissioner Tymchuk made a motion to approve the meeting minutes from August 15, 2018 as drafted and presented, 2<sup>nd</sup> by Commissioner Jones. Motion passed by unanimous vote.

### **APPROVAL OF BILLS:**

Commissioner Jones moved to approve payment of checks in the amount of \$4,526.56 to be paid out of the General Fund, 2<sup>nd</sup> by Commissioner Bridge. Motion passed by unanimous vote.

## **PUBLIC COMMENT:**

There was none.

## **REGULAR BUSINESS:**

### **1. Partnership for Umpqua Rivers (PUR) annual membership:**

The Port has not been a member of PUR since 2014-2015. During discussion Keith commented that it would be hard to be the Port of Umpqua without being a part of the Partnership for Umpqua Rivers and Steve felt that \$100 would be a good investment which may pay for itself one day.

- ✓ **Commissioner Tymchuk made a motion to approve payment of dues to the Partnership for the Umpqua Rivers for the Fiscal year 2018-2019 in the amount of \$100.00 to be paid from the General Fund, 2<sup>nd</sup> by Commissioner Jones. Motion was passed by unanimous vote.**

### **2. OCZMA annual membership:**

At one time Commissioner Nelson was very active with OCZMA but stated he had not attended a meeting a quite a while. Charmaine doesn't feel anything of real value to The Port has come from them in a long time. Next year if The Port is asked about a membership, Keith requested a synopsis of OCZMA's activity to see if it would be beneficial to The Port at that time. For 2018-2019, The Port Commission decided by consensus to **not** renew their membership.

## **REPORTS:**

### **STAFF REPORT:**

Port Dock in Winchester Bay brought in \$18,534 last month, and Commercial Ice sales received \$4,740. It's been a while since some of our Customers have made a payment and a large payment was received during the month which is why the numbers are so high.

Charmaine passed out a list of STIP funded (Statewide Transportation Improvement Program) projects that SWACT (South West Area Commission on Transportation) will be working on in Southwest Oregon from 2021 – 2024. SWACT meets every other month and Charmaine is on their board. Highway 38 has received substantial work from SWACT in preparation for any potential natural disasters in the future such as an earthquake.

A couple of months ago the Commissioners discussed the possibility of combining two of the existing reserve funds into one large fund that would allow for funding to be designated to a wider variety of projects, including investments, capital improvements or acquisitions. If the board chooses to go ahead with this, it will also allow for funds to go towards the Salmon Harbor RV Park Expansion project. Charmaine spoke to the State and found out that doing any reorganizing now would require a supplemental budget. A supplemental budget process would also have to be announced in the local paper using a specific format. The State suggested an easier way would be to reorganize the funds during the next budget cycle.

When Charmaine asked, Paul said the RV Expansion Project has come across some issues so if The Port wants to wait until the next budget cycle to create the new fund that would be fine with him.

Charmaine has decided to wait until next year during the budget cycle, this will keep The Port from having to do the supplemental budget process.

Phil Wentz, a property consultant with Special Districts stopped by last week. He and Charmaine looked at some areas where there had been some water issues in the front of the buildings. Phil could not find any indication of water damage, which is good. Phil did a full building inspection when he was here in May; he said he was very impressed with the condition(s) of The Port facilities.

Charmaine has forwarded e-mails discussing legislation that includes \$8.7 million in funding for the ACoE to do dredging at Oregon Ports. Appreciation goes out to Congressman DeFazio who has been very instrumental in pushing for these funds. The Port of Umpqua was allocated \$939,000 for dredging in 2019.

**SALMON HARBOR MANAGER:**

**Carey:** The expansion project went out for bid and only two proposals came back and they were very lopsided. One company's bid wasn't even close what how much it should have been and appeared to not include all that would be needed to complete the project. The other proposal was perfect with all of the components it should have had.

After County's Legal Staff looked at the bids, Commissioner Boice decided instead of the SHMC questioning the contractors and making a final decision on who to go with, Commissioner Boice is going to select individuals from County Staff to proceed.

**Carey:** Does not agree with this at all and told Commissioner Boice how he felt.

**Keith:** Isn't the SHMC supposed to decide how the funds are spent?

**Carey:** They always have in the past. Tom Huebner and Carey both want to at least be able to sit in when questions are asked but, they can't even do that because it would constitute a forum if Commissioner Boice, Tom and Carey are all at the meeting. Salmon Harbor has been completing projects and excelling at a rapid pace for the last 14 years without any involvement from The County. Commissioner Boice does not agree.

**Carey:** Now it looks like this project is going to proceed a lot slower than anticipated. It will be in the middle of winter before they start anything and paving is going to be one of the first components which can't be done in the rain, so, that alone will push the project back even more.

**S.T.E.P.: Deb Yates:** The Salmon Derby was a great success this year. Great news! Yesterday morning there were 12 Salmon in the trap, last night 6 more and tonight there were over 50! This is so much better than it has been for the last few years.

In an attempt to get salmon to return to the hatchery, 9,700 smolt were released in a nearby creek. There are still around 65,000 smolt that are being held in Winchester Bay which will be released next week.

**COMMISSIONERS:**

**Keith:** Will be the moderator for a candidate's forum on October 9<sup>th</sup> starting at 6:30 p.m. in Pacific Auditorium. The main focus will be on State Representatives and County Commissioners.

**Lee:** The library district will be on its own about November 1<sup>st</sup>. The County is supposed to give them a breakdown of the revenues by the end of October. It's his estimation that it will be around \$24,000 going to The County just from the new library district, alone.

**The meeting was adjourned at 7:49 p.m.**

The next Port of Umpqua Regular Meeting will be held October 17, 2018 at 7:00 p.m. at the Port of Umpqua Annex building, 1841 Winchester Ave., Reedsport, Oregon 97467.

**\*\*Note: THESE ARE QUESTIONS FROM THE COMMISSIONERS WHILE SIGNING CHECKS, BOTH AT THE END OF THE MONTH, AND DURING THE CHECK SIGNING AT THE MEETING:**

**8/31/18:**

**Commissioner questions from check signing at end of the month to be included in the September 26, 2018 minutes:**

There were no questions.

Checks were signed by Commissioners Tymchuk and Steve Reese's stamp.

**Questions from check signing at the September 26, 2018 meeting:**

Commissioner Jones: What is the check to Dept. of State Lands for?

This is the lease we pay for the water under the Port Dock by Fred Wahl.

Commissioner Nelson: No questions.

Checks were signed by Commissioners Jones and Nelson.

---

Steve Reese, President

---

Karen Halstead, Admin. Assistant