

# Port of Umpqua

Regular Meeting Minutes  
Wednesday, January 18, 2017 at 7 p.m.  
Port of Umpqua Annex  
1841 Winchester Ave  
Reedsport, OR

*THESE MINUTES ARE FINAL and APPROVED.*

## **Commissioners Present:**

President Steve Reese  
Vice President Keith Tymchuk  
Secretary Barry Nelson  
Treasurer Lee Bridge  
Asst. Secretary Carey Jones

## **Commissioners Not Present:**

## **Port Staff Present:**

Port Manager Charmaine Vitek  
Administrative Assistant Karen Halstead

## **Proceedings:**

The meeting was called to order at 7 p.m. by President Steve Reese.

### **APPROVAL OF AGENDA:**

There were no changes to the agenda. It was approved by consensus.

### **APPROVAL OF MINUTES:**

The draft version of the minutes for December 14, 2016 were presented for approval.

Commissioner Nelson made a motion, 2<sup>nd</sup> by Commissioner Bridge to approve the minutes as drafted. Motion passed by unanimous vote.

### **APPROVAL OF BILLS:**

Before the vote Steve asked what had been bought at Les Schwab. Tires for the forklift. Commissioner Nelson moved to approve payment of checks in the amount of \$4,252.66 to be paid out of the General Fund, 2<sup>nd</sup> by Commissioner Jones. Motion passed by unanimous vote.

**PUBLIC COMMENT:**

There was none.

**REGULAR BUSINESS:**

**1. Consider Acoustic Wall in Annex building**

There has periodically been discussion about building some kind of wall in front of the windows in the Annex to help muffle the outside traffic noise and to provide storage space.

Charmaine and Steve recently met with Ben Hill and did a walk through. Ben proposed to do the work needed at a price not to exceed \$5,500.

For the electrical work that needed Ladd Electric provided a bid not to exceed \$1,600.

There was discussion of how this addition would be built into the room.

**Jones:** How will the new area be heated? With the windows in that area there may be a concern about condensation. Steve didn't think it would be an issue.

The board decided to table this item until the next meeting so the Commissioners can think about it.

**2. Support for Legislative action for a Transportation Package – Go-Oregon web site**

Last year the legislature did not pass a much needed transportation package but, are scheduled to revisit that topic again this year. Recently Charmaine forwarded an e-mail to the Commissioners with a link to "Go-Oregon" website ([www.gooregon.org](http://www.gooregon.org)). "Go Oregon" is a group who are advocating for the state to take action and invest in the state's transportation infrastructure. At some meetings Charmaine has attended including the recent S.W.A.C.T. meeting people have been encouraged to show their support for an Oregon Transportation Package by signing a page at the "Go Oregon" website but, nowhere on the website is there any specific information on what transportation package is being supported.

Charmaine was asked to bring it to the board and ask whether or not the Commissioners would like to add Port of Umpqua to the list of supporters.

**Keith:** Has no problem signing the Port as a supporter. Later on if the Port of Umpqua Commissioner's do not agree with the legislation that is being proposed they can request to have The Port removed from the list. His feels this is just a way to urge Legislators to make it a higher priority to arrive at a transportation package.

The consensus of the board was to sign The Port of Umpqua on the list of supporters at [gooregon.com](http://gooregon.com) with the understanding The Port will remove their name in the future if they do not support the transportation package being proposed.

## **REPORTS:**

### **STAFF REPORT:**

Dock Report:

The Port Commercial Dock in Winchester Bay Brought in \$1,921.86 for the Month of December 2016.

Paul called today to tell us that he has not heard from the Douglas County Commissioners regarding the IGA. Commissioner Boice was supposed to let him know something by Friday and he did not do that.

We had problems with the ice machine and the refrigerator container last week. We were able to work through the ice machine problems and it is up and running again. Chambers is scheduled to be out there tomorrow to see if they can find the problem with the container. It has once again lost all of the Freon. Will keep you posted.

We've sold a few totes of ice but the larger boats are unloading their first run of crab at Charleston so as the season progresses, hopefully we will get more demand for ice.

There is a law or ordinance that states if a public entity opens up their property to the public and allows them to recreate there at no charge, that entity is not liable if someone gets hurt on that property. Recently there was a law suit brought against the employees of a public entity and a judgement was made that those employees were liable.

SDIS is pushing to get legislation passed that won't allow law suits to hold public employees responsible. Special Districts has also come up with a resolution addressing this scenario and Charmaine will bring that to the Commissioners at the next meeting.

### **SALMON HARBOR MANAGER:**

None

### **S.T.E.P.:**

Deborah has been pushing for the folks at S.T.E.P. to do something to recognize the volunteers and today the other volunteers started to understand the importance of this.

### **COMMISSIONERS:**

**Lee:** Let everyone know that the Preparedness Fair date has been moved to March 25, 2017.

**The meeting was adjourned at 7:27 p.m.**

The next Port of Umpqua Regular Meeting will be held February 15, 2017 at 7:00 p.m. at the Port of Umpqua Annex building, 1841 Winchester Ave., Reedsport, Oregon 97467.

**\*\*Note: THESE ARE QUESTIONS FROM THE COMMISSIONERS WHILE SIGNING CHECKS, BOTH AT THE END OF THE MONTH, AND DURING THE CHECK SIGNING AT THE MEETING:**

**12/30/16:**

**Commissioner questions from check signing at end of the month to be included in the January 18, 2017 minutes:**

**Jones:** Who is George Reynolds? The new dock asst.

**Lee:** Why are the checks out of sequence? The printer mis-fed  
Checks were signed by Commissioners Jones and Bridge.

**Questions from check signing at the January 18, 2017 meeting:**

**Jones:** None

**Nelson:** None

Checks were signed by Commissioners Jones and Nelson.

**During the approval of bills:**

**Steve:** What did we buy from Les Schwab? New rear tires for the forklift.

Mentioned that the electric bill for The Port was a record high. The amount for the main building doubled from last month's bill.

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Steve Reese, President

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Karen Halstead, Admin. Assistant