

Port of Umpqua

Regular Meeting Minutes
Wednesday, August 17, 2016 at 7 p.m.
Port of Umpqua Annex
1841 Winchester Ave
Reedsport, OR

THESE MINUTES ARE FINAL and APPROVED.

Commissioners Present:

Vice President Keith Tymchuk
Secretary Barry Nelson
Treasurer Lee Bridge
Asst. Secretary Carey Jones

Commissioners Not Present:

President Steve Reese

Port Staff Present:

Port Manager Charmaine Vitek
Administrative Assistant Karen Halstead

Proceedings:

The meeting was called to order at 7 p.m. by Vice President Keith Tymchuk.

APPROVAL OF AGENDA:

The agenda was approved as presented.

APPROVAL OF MINUTES:

The draft version of the minutes for July 20, 2016 was presented for approval.

Commissioner Bridge made a motion, 2nd by Commissioner Jones to approve the minutes as presented. Motion passed by unanimous vote.

APPROVAL OF BILLS:

Commissioner Nelson moved to approve payment of checks in the amount of \$3,320.33 to be paid out of the General Fund, 2nd by Commissioner Bridge. Motion passed by unanimous vote.

PUBLIC COMMENT:

There was none.

REGULAR BUSINESS:

1. OCZMA annual dues

The Oregon Coastal Zone Management Association (OCZMA) membership dues of \$500 are up for renewal for the fiscal year 2016-2017.

Keith > Charmaine: Do you feel The Port gets its monies worth out of the OCZMA membership?

Charmaine: OCZMA has been in a transitional stage since Onno Husing left for another position. The previous Administrative Assistant to Onno, Georgia York, took over when Onno left and since then The Port has received information about things going on from OCZMA but, it's always something The Port has already received from another source.

Barry: Feels OCZMA offers more benefits to smaller communities than any other organization The Port belongs to. OCZMA is the gateway to being able to talk to all of the Legislators, County Commissioners and other Port Commissioners up and down the coast. If there is an issue OCZMA will give you the support needed to address whatever is happening. It's also an informational conduit about activities happening along the coast.

There was discussion of whether or not an OCZMA membership was of value to The Port of Umpqua.

- ✓ Commissioner Nelson made a motion to approve payment of the annual membership dues to the Oregon Coastal Zone Management Association of \$500.00 for the fiscal year 2016-2017, to be paid from the General Fund, 2nd by Commissioner Bridge. Commissioners Nelson, Bridge and Jones voted yes, Commissioner Tymchuk voted no and Commissioner Reese was not present. Motion was passed by a majority vote of 3-1.

2. Pallet Jack purchase:

The Port will be needing a pallet jack at the new ice machine and Oregon Tool Supply can provide what is needed for under \$500.

Jones: What is the weight tolerance for that pallet jack? It can tolerate 5,550 pounds. If needed we can purchase a different pallet jack depending on the specific needs. None of the pallet jacks The Port will need will exceed \$500.

- ✓ Commissioner Jones made a motion to approve the purchase of a pallet jack from Oregon Tool and Supply not to exceed \$500.00, 2nd by Commissioner Tymchuk. Motion passed by unanimous vote.

3. Ice Machine Project Update

Charmaine showed the Commissioners pictures of the cement slab that was recently poured to hold the ice machine that is scheduled to be delivered from Seattle on Monday, August 29th. Reese Electric will be on site Tuesday, August 30th to hook up all of the electrical work needed. Highland will then return to install and test the unit. After it's been tested and is ready, there will be training provided. Charmaine thanked Paul for all he has done in overseeing everything on site while she was out.

Karen is researching on how to setup a billing system to charge people who aren't regular customers and how The Port may be able to start accepting credit/debit card payments.

No one has been hired yet to work “on call” at the ice machine. The Port has been and will continue to search for someone. There was some discussion of the possibility of having Umpqua Bait cover some portions of the day.

While working on the feasibility study BST did contact other locations that are actively running ice machines and they found after the initial installation staffing levels are quite low.

Jones: Hopes that once the word gets out that ice is now available in Winchester Bay more people will return to the area to fish.

REPORTS:

STAFF REPORT:

The Port Commercial Dock in Winchester Bay Brought in \$4,394.51 for the Month of July 2016.

The board approved requesting bids to paint the outside of the buildings this summer. Due to the ice machine project, I had planned to do this after I returned from vacation this month. I have found that contractors are unavailable due to so many jobs and have been informed that the bid may be as much as twice as high because of this. I would like to hold off on the painting project until next year if this meets with the approval of the board. The board agreed to postpone this project until next summer.

Pacific Forest Management Inc. has contacted us with interest in leasing office space for their business. To my understanding, they do timber cruising, appraisals and timber harvest management plans. I sent the lease packet out to them today. Their main offices are located in Forks, Washington.

If things go as planned, I will be out of the office the 25th through Labor Day. Karen will be in the office.

Jones: Have you heard any updates on the IGA for the new dredge?

Keith: Spent a considerable amount of time at the Oregon Coastal Economic Summit last week and there was talk about dredging and the IGA. Keith made it a point to let others know that his interest is less in getting the IGA done quickly and more on making sure that Alsea and Gold Beach get the dredging done that they need as soon as the in water work window opens in October, regardless if the IGA is done by that time or not.

Charmaine: Clarified that this IGA is not being discussed with the South Coast Ports Coalition, it's between the State and Port of Coos Bay.

SALMON HARBOR MANAGER:

Paul: A few months ago Paul and Charmaine were in a meeting with Kate Groth who is with the Army Corp. of Engineers (ACoE). Paul had asked about the status of Salmon Harbor's dredging permit that had been turned in about 3 months earlier. Kate said that the ACoE had opposed dumping the dredge spoils in the flow lane where they have previously been dumped. Kate assured Paul that the ACoE had come up with a solution. It has been discovered there is some undermining happening a couple hundred yards down the jetty and its cause for concern that the waves will start to destabilize the jetty rocks there. ACoE is suggesting that the dumping grounds be moved to that location and the spoils could help hold the rocks in place plus ACoE could support dumping in that location.

After speaking to people who had been involved with the permitting process, Paul setup a conference call that included Salmon Harbor's Engineer Jack Aiken, Kate Groth and a representative from the National Marine

Fisheries Service (NMFS). NMFS said that there would never be dumping in the big hole that had been the old dumping grounds without going through a specific permitting process which would cost about \$150,000 because it would have to be proven that what is dumped is not ending up on the Umpqua River Bar. NMFS also stated dumping behind the jetty in the location ACoE had suggested would never be allowed unless Salmon Harbor could prove it would not get washed out by the waves. Jack stated that could never be proven.

The only options NMFS gave were to use a clamshell dredge or run a 3 mile long pipe. Paul and Jack Aiken routed out using a GPS the route the pipe would have to be laid and anchored, as well as setup with any needed booster pumps, etc. It would be extremely difficult and very expensive but Jack felt it could be done.

Keith: Suggested rallying all of interested the parties and then pointing out to NMFS that any other solution is impractical. This is where Salmon Harbor would want to ask for support from their State resources as well, because the State is invested in a resource that's to be used. NMFS is basically saying no, you can't use it by telling you it has to be done another way.

Charmaine: Added that the cost of the dredging is going to go way up. It won't be \$2.25 to \$3.75 per cubic yard anymore, it is going to be closer to \$10 to \$11 per cubic yard. The whole goal when SCPC worked to get the dredge was to keep all costs as low as possible so marinas would be able to afford dredging. There was a crew who came from Brookings and had been fully trained to run the dredge. They would do all of the welding of the pipe needed for each job and they were non-union. That Brookings crew won't be used now. With the Port of Coos Bay running it, a port will have to pay per diem, pay for 2 crews working at union wages and any other costs that may come up.

Paul: Asked if anyone had heard of any progress on the Salmon Harbor, Douglas County and Port of Umpqua IGA that had been sent to the County for signatures.

Commissioner Boice was at the last Port meeting and he did make reference to the IGA but that is the last anyone has heard. There was no mention of any kind of decisions.

Paul: Wants to have a summit to discuss the amount Douglas County has insisted that Salmon Harbor must pay to cover usage of County services, and he thought it should be done before the annual joint meeting. Salmon Harbor cannot afford the \$83,000 that The County has billed them for. There were ideas discussed on possible ways Salmon Harbor could increase their revenue to cover these County service costs.

One thought included The Parks Department who is considering creating camp spots up by the lighthouse museum. Salmon Harbor could offer to take over the reservations and maintenance in lieu of paying for The County services.

Keith: Suggested rather than a summit that included everyone, to instead have a meeting just between Paul, Jerry Noel, Chris Boice, Charmaine and Steve. The discussion would center on the amount Salmon Harbor is going to offer The County, and include the idea of taking over maintenance and reservations for any new County RV spots if The Parks Department goes ahead with creating them. After telling The County what Salmon Harbor is planning to do, then ask The County to support Salmon Harbor's request.

S.T.E.P.: The new M.I.S.T.E.R. systems will arrive next week. S.T.E.P. needs to decide whether or not to send eggs to Rock Creek as they have in the past. The fish that were raised using the M.I.S.T.E.R. systems were considerably bigger and stronger than the fish returned from Rock Creek in the past.

Salmon Derby will be Labor Day weekend. Cabela's offered to be the big sponsor this year and provided \$1,500 for prizes. There will also be other prizes from local businesses as well.

S.T.E.P. had a meeting last week with Michael Hinrichs of Jordan Cove. He was there with the intention of giving a presentation to the S.T.E.P. folks. 3 representatives from ODF&W attended as well. After Michael was done with his presentation, the representatives from ODF&W stated that the Governor has not made a decision on Jordan Cove therefore, ODF&W could not participate in anything that involved Jordan Cove.

This left S.T.E.P. in a position to decide whether or not to accept offers of support from Jordan Cove. Earlier today S.T.E.P. met and voted to continue to work with Jordan Cove.

A project S.T.E.P. is considering to do in the future is to put in a handicap accessible fishing dock in Salmon Harbor.

The City:

Deb Yates: (Jonathan Wright, Reedsport City Manager asked Deborah to give the update for The City).

Jonathan and Jim are going to Klamath Falls for the final Oregon Connect meeting where they will continue the discussion of who will receive grant money. Fred Wahl has applied for this grant and as of the last meeting was #10 on the list which is a very good position for him to receive the full amount he has requested. Friday August 19th the final decisions will be made and announced.

ODOT gave The City a grant for \$90,000 that will be used to build a hiking and biking trail called the Dean's to Dunes trail, running from Dean's Creek to the Dunes.

Today the new coordinator for Main Street arrived. His name is Eric Hessling. The focus for Main Street this year will be highlighting the local recreational resources. Eric will be a great fit, because he is very outdoor oriented.

Next week The City will be opening an engine flushing station in Rainbow Plaza. There will be a minimal charge of .25. The charge was put in place to make sure the water gets turned off.

COMMISSIONERS:

Jones: Asked if a Port Commissioner was allowed to protest a cause or foundation from another organization as long they are representing themselves and not The Port in any way.

Charmaine confirmed it was okay for a commissioner, on a personal level, to get involved in anything they want but, not as a Port Commissioner.

The meeting adjourned at 8:26 p.m.

The next Port of Umpqua Regular Meeting will be held September 21, 2016 at 7:00 p.m. at the Port of Umpqua Annex building, 1841 Winchester Ave., Reedsport, Oregon 97467.

****Note: THESE ARE QUESTIONS FROM THE COMMISSIONERS WHILE SIGNING CHECKS, BOTH AT THE END OF THE MONTH, AND DURING THE CHECK SIGNING AT THE MEETING:**

Commissioner questions while signing checks at the end of the month:

There were no questions. Checks were signed by Commissioners Reese and Tymchuk.

Commissioner questions while signing checks at the meeting:

There were no questions during check signing at the meeting. Checks were signed by Commissioners Nelson and Jones.

Steve Reese, President

Karen Halstead, Admin. Assistant