

**FORM
LB-20**

**RESOURCES
GENERAL FUND
Port Operations**

Port of Umpqua

	Historical Data			RESOURCE DESCRIPTION	Budget for 2015-2016 June 30, 2016			
	Actual		Adopted		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 12-13 June 30, 2013	First Preceding Year 13-14 June 30, 2014	Adopted Budget This Year 14-15 June 30, 2015					
1	226,578	248,509	248,509	1 Available cash on hand* (cash basis) or	294,768	294,768	294,768	1
2				2 Net working capital (accrual basis)				2
3	12,802	11,156	12,000	3 Previously levied taxes estimated to be received	12,000	12,000	12,000	3
4	374	300	300	4 Interest	300	300	300	4
5	0	0	2500	5 Transferred IN, from other funds	-	-	-	5
				OTHER RESOURCES				
6	12,483	12,773	13,000	6 Industrial Park lease (Tyree property lease income)	13,300	13,300	13,300	6
7	26,685	23,434	9,216	7 Lease/Rent Income Winchester Ave Buildings	9,500	9,500	9,500	7
8	3,200	2,400	0	8 Lease/Rent Income Port Building 364 N 4th	-	-	-	8
9	375	244	1,000	9 Miscellaneous	1,000	1,000	1,000	9
10	20,148	23,429	16,500	10 Poundage	20,000	20,000	20,000	10
11				11 Ice Machine Revenue	5,000	5,000	5,000	11
12	7,141	6,708	6,000	12 Keycard/Hoist Receipts	8,000	8,000	8,000	12
13	350	400	500	13 Annex Rental	500	500	500	13
14	0	0	100	14 Deposits: Annex Rental deposit account	100	100	100	14
15	120	120	120	15 Winchester Bay Lease (Umpqua Bait)	120	120	120	15
16	0	0	75,000	16 Grant/Loans Master Plan Marketing Property	75,000	75,000	75,000	16
17	42,422	36,516	50,000	17 Coos Bay Wagon Road funds	50,000	50,000	50,000	17
18	0	0	100	18 Sale of State Forest Products	100	100	100	18
19				19 Grants	100,000	100,000	100,000	19
20	352,678	365,989	434,845	20 Total resources, except taxes to be levied	589,688	589,688	589,688	20
21			184,369	21 Taxes estimated to be received	188,049	188,049	188,049	21
22	175001	177570		22 Taxes collected in year levied				22
23	527,679	543,559	619,214	23 TOTAL RESOURCES	777,737	777,737	777,737	23

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
GENERAL FUND

Port of Umpqua

Historical Data				REQUIREMENTS FOR: Port Operations	Budget for 2015-2016 June 30, 2016				
Actual		Adopted	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 12-13 June 30, 2013	First Preceding Year 13-14 June 30, 2014	Adopted Budget This Year 14-15 June 30, 2015							
				PERSONNEL SERVICES					
1	43,260	45,675	46,817	1	Manager	46,817	46,817	46,817	1
2	21,162	23,641	25,599	2	Administrative Assistant	26,879	26,879	26,879	2
3	10,454	12,326	14,852	3	Dock/Maint. Assistant	15,600	15,600	15,600	3
4	21,238	23,800	29,781	4	Payroll Liabilities/Benefits	40,000	40,000	40,000	4
7	96,114	105,442	117,049	5	TOTAL PERSONNEL SERVICES	129,296	129,296	129,296	7
8	2.25	2.25	2.25	6	Total Full-Time Equivalent (FTE)	2.25	2.25	2.25	8
				MATERIALS AND SERVICES					
7	89	238	1,500	7	Accounting	1,000	1,000	1,000	7
8	15,556	2,775	40,000	8	Professional Services	40,000	40,000	40,000	8
9	4,983	5,358	10,000	9	Executive Expenses/Travel/Training	10,000	10,000	10,000	9
10	7,250	7,450	7,700	10	Audit	7,700	7,700	7,700	10
11	0	134	1,500	11	Office Machine Upgrades	1,500	1,500	1,500	11
12	1,418	1,414	2,000	12	Office supplies	2,000	2,000	2,000	12
13	488	666	3,000	13	Building supplies	3,000	3,000	3,000	13
14	1,121	870	2,000	14	Dock Maintenance	2,000	2,000	2,000	14
15	2,701	8,312	10,000	15	Facilities Maintenance/Services	10,000	10,000	10,000	15
16	825	2,753	3,500	16	Fork Lift Maintenance	3,500	3,500	3,500	16
17				17	Ice Machine Maintenance	15,000	15,000	15,000	17
18	3,331	2,400	4,000	18	Telephone (phones/internet)	3,000	3,000	3,000	18
19	11,294	10,694	13,000	19	Utilities (city, garbage, PUD, web site)	13,000	13,000	13,000	19
20		2,058	3,000	20	Business Support Services	3,000	3,000	3,000	20
21	12,478	12,537	15,000	21	Insurance	14,000	14,000	14,000	21
22	776	733	3,000	22	Election expenses & Legal Notices	3,000	3,000	3,000	22
23	0	500	10,000	23	Lobbying	10,000	10,000	10,000	23
24	2,248	1,984	3,000	24	Membership Dues & Subscriptions	4,500	4,500	4,500	24
25	0	0	100	25	Permit fees	100	100	100	25
26	2,890	6,787	9,600	26	Legal Services	9,600	9,600	9,600	26
27	1,000	0	1,000	27	Promotion/Marketing	1,000	1,000	1,000	27
28	0	0	1,000	28	Scholarship or Grants	1,000	1,000	1,000	28
29		0	15,000	29	School Assistance Officer Grant	15,000	15,000	15,000	29
30		0	2,000	30	Property Taxes (Real Property)	2,000	2,000	2,000	30
31	1,293	1,328	1,400	31	DSL lease & Salmon Harbor lease	1,000	1,000	1,000	31
32	2,000	2,000	5,000	32	STEP	5,000	5,000	5,000	32
33	71,741	70,991	167,300	33	TOTAL MATERIALS AND SERVICES	180,900	180,900	180,900	33
				CAPITAL OUTLAY					
34	0	0	100,000	34	Master Plan: International Paper Co Property	100,000	100,000	100,000	34
35	0	1,237	10,000	35	Commercial Dock Repair	10,000	10,000	10,000	35
36	0	8,563	25,000	36	Capital Outlay	125,000	125,000	125,000	36
37	0	9,800	135,000	37	TOTAL CAPITAL OUTLAY	235,000	235,000	235,000	37
38	167,856	186,232	419,349	38	TOTAL ORGANIZATIONAL REQUIREMENTS	545,196	545,196	545,196	38

**FORM
LB-30**

**REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND**

				Port Operations			Port of Umpqua		
Historical Data				REQUIREMENTS DESCRIPTION	Budget for 2015-2016 June 30, 2016				
Actual		Adopted			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 12-13 June 30, 2013	First Preceding Year 13-14 June 30, 2014	Adopted Budget This Year 14-15 June 30, 2015							
				DEBT SERVICE					
1	24,000	23,800	-	1	Douglas County IDB Industrial Park				1
2	27,984	-	-	2	SPWF Umpqua River Commercial Dock (Industrial Park)				2
3	7,827	-	-	3	SPWF Commercial Dock (Winchester Bay)				3
4	9,081	2,243	-	4	Umpqua Bank (Port Building)				4
5	68,892	26,043	-	5	TOTAL DEBT SERVICE	-	-	-	5
				SPECIAL PAYMENTS					
6	42,422	36,516	50,000	6	Wagon Road Fund Pass-through Salmon Harbor	50,000	50,000	50,000	6
7				7	Grant Funding Available	10,000	10,000	10,000	7
8	42,422	36,516	50,000	8	TOTAL SPECIAL PAYMENTS	60,000	60,000	60,000	8
				INTERFUND TRANSFERS OUT					
9	-	-	-	9	Maintenance Reserve Fund	15,000	15,000	15,000	9
10	-	-	-	10	Dock Reserve Fund				10
11	-	-	-	11	Capital Reserve Fund				11
12	-	-	-	12	Operation Reserve Fund				12
13	-	-	-	13	TOTAL INTERFUND TRANSFERS	15,000	15,000	15,000	13
				OPERATING CONTINGENCY					
14			149,865	14	TOTAL OPERATING CONTINGENCY	157,541	157,541	157,541	14
15	111,314	62,559	199,865	15	Total Requirements Not Allocated	232,541	232,541	232,541	15
16	167,856	186,232	419,349	16	Total Organizational Requirements	545,196	545,196	545,196	16
17				17	Reserved for future expenditure	-	-	-	17
18	248,509	294,768		18	Ending balance (prior years)				18
19				19	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-	19
20	527,679	543,559	619,214	20	TOTAL REQUIREMENTS	777,737	777,737	777,737	20

FORM LB-11

This fund is authorized and established by resolution number #91-4 on August 1, 1991 for the following specified purposes: maintenance, repairs and capital improvements.

**MAINTENANCE RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2021

				MAINTENANCE		Port of Umpqua			
Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2015-2016 June 30, 2016				
Actual		Adopted			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 12-13 June 30, 2013	First Preceding Year 13-14 June 30, 2014	Adopted Budget This Year 14-15 June 30, 2015							
				RESOURCES					
1	40,466	10,492	10,492	1	Cash on hand* (cash basis) or	10,508	10,508	10,508	1
2				2	Working Capital (accrual basis)				2
3				3	Previously levied taxes estimated to be received				3
4	26	16	15	4	Interest	16	16	16	4
5				5	Transferred IN, from other funds	15,000	15,000	15,000	5
6				6	Directly deposited funds				6
7	40,492	10,508	10,507	7	Total Resources, except taxes to be levied	25,524	25,524	25,524	7
8				8	Taxes estimated to be received				8
9				9	Taxes collected in year levied				9
10	40,492	10,508	10,507	10	TOTAL RESOURCES	25,524	25,524	25,524	10
				REQUIREMENTS**					
11	-	-	8,007	11	Capital Outlay > Port Operation	25,524	25,524	25,524	11
12			2,500	12	Transfers Out > Port Operation				12
13				13	Ending balance (prior years)				13
14	40,492	10,508		14	RESERVED FOR FUTURE EXPENDITURE				14
15	40,492	10,508	10,507	15	TOTAL REQUIREMENTS	25,524	25,524	25,524	15

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM LB-11

This fund is authorized and established by resolution number #93-3 on July 9, 1993 for the following specified purposes: maintenance, repairs and capital improvements to dock.

**DOCK RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2022

				DOCK		Port of Umpqua		
Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2015-2016 June 30, 2016			
Actual		Adopted			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 12-13 June 30, 2013	First Preceding Year 13-14 June 30, 2014	Adopted Budget This Year 14-15 June 30, 2015						
RESOURCES								
1	156,309	164,043	164,043	1 Cash on hand* (cash basis) or	177,765	177,765	177,765	1
2				2 Working Capital (accrual basis)				2
3				3 Previously levied taxes estimated to be received				3
4	399	257	120	4 Interest	260	260	260	4
5				5 Transferred IN, from other funds				5
6	7,335	13,465	8,000	6 Directly deposited funds	14,000	14,000	14,000	6
7	164,043	177,765	172,163	7 Total Resources, except taxes to be levied	192,025	192,025	192,025	7
8				8 Taxes estimated to be received				8
9				9 Taxes collected in year levied				9
10	164,043	177,765	172,163	10 TOTAL RESOURCES	192,025	192,025	192,025	10
REQUIREMENTS**								
11	-	-	172,163	11 Capital Outlay > Port Operation	192,025	192,025	192,025	11
12				12 Ending balance (prior years)				12
13	164,043	177,765		13 RESERVED FOR FUTURE EXPENDITURE				13
14	164,043	177,765	172,163	14 TOTAL REQUIREMENTS	192,025	192,025	192,025	14

*ie balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM LB-11

This fund is authorized and established by resolution number #94-6 on July 7, 1991 for the following specified purposes: capital improvements and acquisitions.

**CAPITAL RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2024

				CAPITAL					Port of Umpqua	
Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2015-2016 June 30, 2016					
Actual		Adopted			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 12-13 June 30, 2013	First Preceding Year 13-14 June 30, 2014	Adopted Budget This Year 14-15 June 30, 2015								
RESOURCES										
1	612,558	467,652	467,653	1	Cash on hand* (cash basis) or	468,356	468,356	468,356	1	
2				2	Working Capital (accrual basis)				2	
3				3	Previously levied taxes estimated to be received				3	
4	1,160	704	750	4	Interest	725	725	725	4	
5				5	Transferred IN, from other funds				5	
6				6	Directly deposited funds				6	
7	613,718	468,356	468,403	7	Total Resources, except taxes to be levied	469,081	469,081	469,081	7	
8				8	Taxes estimated to be received				8	
9				9	Taxes collected in year levied				9	
10	613,718	468,356	468,403	10	TOTAL RESOURCES	469,081	469,081	469,081	10	
REQUIREMENTS**										
11	146,065	-	468,403	11	Capital Outlay > Port Operation	469,081	469,081	469,081	11	
12				12	Ending balance (prior years)				12	
13	467,653	468,356	-	13	RESERVED FOR FUTURE EXPENDITURE				13	
14	613,718	468,356	468,403	14	TOTAL REQUIREMENTS	469,081	469,081	469,081	14	

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year.
 **List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM LB-11

This fund is authorized and established by resolution number #98-1 on January 7, 1998 for the following specified purposes: operation and guarantee funding for opportunities.

**OPERATION RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date cannot be more than 10 years after establishment.

Review year: 2018

				OPERATION		Port of Umpqua			
Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for 2015-2016 June 30, 2016				
Actual		Adopted			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 12-13 June 30, 2013	First Preceding Year 13-14 June 30, 2014	Adopted Budget This Year 14-15 June 30, 2015							
RESOURCES									
1	83,379	83,587	158,698	1	Cash on hand* (cash basis) or	158,908	158,908	158,908	1
2				2	Working Capital (accrual basis)				2
3				3	Previously levied taxes estimated to be received				3
4	207	210	200	4	Interest	215	215	215	4
5				5	Transferred IN, from other funds				5
6		75,111		6	Directly deposited funds				6
7	83,586	158,908	158,898	7	Total Resources, except taxes to be levied	159,123	159,123	159,123	7
8				8	Taxes estimated to be received				8
9				9	Taxes collected in year levied				9
10	83,586	158,908	158,898	10	TOTAL RESOURCES	159,123	159,123	159,123	10
REQUIREMENTS**									
11	-	-	158,898	11	Capital Outlay > Port Operation	159,123	159,123	159,123	11
12				12	Ending balance (prior years)				12
13	83,586	158,908	-	13	RESERVED FOR FUTURE EXPENDITURE				13
14	83,586	158,908	158,898	14	TOTAL REQUIREMENTS	159,123	159,123	159,123	14

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year
 **List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM LB-1

Port of Umpqua Notice of Budget Hearing FY 2015-2016

A public meeting of the Board of Commissioners, Port of Umpqua will be held on June 17, 2015 at 7:00 p.m. at the Port Annex building 1841 Winchester Avenue Reedsport OR. The Purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2015 as approved by the Port of Umpqua Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Port offices; 1877 Winchester Avenue Reedsport OR between the hours of 10:00 a.m. and 4:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Charmaine Vitek Telephone: 541-271-2232 Email: portofumpqua@portofumpqua.net

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount June 30 2014	Adopted Budget This Year 2014-15	Approved Budget Next Year 2015-16
Beginning Fund Balance/Net Working	974,283	1,049,395	1,110,305
Fees, Licenses, Permits, Fines,	158,085	46,536	83,620
Federal, State and All Other Grants, Gifts,	0	75,000	225,000
Revenue from Bonds and Other Debt	0		-
Interfund Transfers / Internal Service	0	2,500	15,000
All Other Resources Except Property Taxes	38,002	59,385	1,516
Property Taxes Estimated to be Received	188,726	196,369	188,049
Total Resources	1,359,096	1,429,185	1,623,490

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	105,442	117,049	129,296
Materials and Services	70,991	167,300	180,900
Capital Outlay	46,315	992,471	1,080,753
Debt Service	26,043	-	-
Interfund Transfers	0	2,500	15,000
Contingencies	0	149,865	157,541
Special Payments	0	-	60,000
Unappropriated Ending Balance and Reserve	1,110,306	-	-
Total Requirements	1,359,097	1,429,185	1,623,490

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
Port of Umpqua	1,359,097	1,429,185	1,623,490
FTE	2.25	2.25	2.25
Total Requirements	1,359,097	1,429,185	1,623,490
Total FTE	2.25	2.25	2.25

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit 0.3441 per \$	0.3441	0.3441	0.3441
STATEMENT OF INDEBTEDNESS			
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1	
Total	\$0		

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.